

## WIGGINTON PARISH COUNCIL

PARISH COUNCIL MEETING  
Held in Wigginton Village Hall  
Tuesday 19<sup>th</sup> December 2023 at 8 pm

### MINUTES

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In attendance: Cllr Walker (Chair), Cllr Axon, Cllr Maisey, Cllr Stillwell

Gosia Turczyn- Parish Clerk  
One member of the public

#### **23/93 Apologies.**

To consider and accept apologies.

The Council received and accepted apologies sent by Cllr O'Sullivan, Cllr Pattison-Lora, Cllr Western and County Cllr Symington.

#### **23/94 Interest and Dispensations.**

To receive any declarations of interest for items on the agenda or requests for dispensation.

Cllr Axon declared an interest in the agenda item 23/97 Parish Council Grants, as her spouse is on the Village Hall committee.

#### **23/95 Public Participation (max 15 minutes).**

Members of the public can raise matters of concern or queries.

Member of the public spoke about the 23/02869/FUL Construction of a timber cabin for use as a holiday let including a change of use of the field to outdoor recreation. Hunters Quay Field Hemp Lane Wigginton Tring Hertfordshire, as the applicant. Cllr Maisey suggested to make no comment and to leave the decision to the Dacorum Borough Council as the planning authority.

#### **23/96 Minutes**

To approve and sign the minutes of Wigginton Parish Council meeting held on the 21<sup>st</sup> November 2023.

Resolved, PROPOSED BY Cllr Maisey and SECONDED BY Cllr Walker that the Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman.

#### **23/97 Wigginton Parish Council Grants**

To consider application from the Village Hall.

The Council requested more information to help them reach a decision and adjourned the discussion until next meeting.

#### **23/98 Reports to Council**

a) Clerk's report. Appendix 1

To note the report.

There were no matters arising from the last meeting to report on.



16-1-24

b) Warden's report. Appendix 2

To discuss matters arising from the report and approve expenditure if required.

1. Cllr Walker said that the debris from the bonfire had been swept in the middle and they will be collected as soon as the weather permits.
2. Verge outside the school had been damaged by parked vehicles. The Clerk will ask the school to share information regarding considerate parking during school drop off/pick up hours.

c) PCSO report.

Included in the Clerk's report.

No report was received.

### **23/99 Planning Matters**

a) Application (s):

- 22/00365/FUL Change of use of land from equestrian to residential and construction of single storey dwelling to replace existing stable block. Hill Green Farm Hill Green Lane Wigginton Tring Hertfordshire HP23 6HD  
No comment.
- 23/02868/LDP Replacement of existing rear extensions with new single storey rear extension. Little Champneys Shootersway Berkhamsted Hertfordshire HP23 6JA  
No comment.
- 23/02869/FUL Construction of a timber cabin for use as a holiday let including a change of use of the field to outdoor recreation. Hunters Quay Field Hemp Lane Wigginton Tring Hertfordshire.  
The Council, inclusive of 4 members present at the meeting, took a vote on the following proposal:

To make no comment on the above planning application:

4 voted YES

None abstained

Resolved, PROPOSED BY Cllr Maisey and SECONDED BY Cllr Walker.


b) To consider and approve any Parish Council responses to any planning applications received during the period after which the agenda was published. List of planning applications relevant to Wigginton Parish can be found at [www.dacorum.gov.uk](http://www.dacorum.gov.uk)  
None received during that period.

c) Decision(s) issued by Dacorum Borough Council:

- 23/01377/FUL The Lodge, Chesham Road, Wigginton, Tring, Hertfordshire, HP23 6JE, Demolition of existing part single, part double storey dwelling and erection of new single storey dwelling GRANTED

### **23/100 Noticeboard at the Sports Field entrance.**

To discuss maintenance.



16-1-24



The Council agreed to obtain a quote for two doors with fine wire to keep the notices stuck onto the board.

**23/101 Speeding and Traffic – Appendix 3**

To approve HCC’s signage proposals and measures to reduce speeding on Fox Road.  
 Resolved, PROPOSED BY Cllr Walker and SECONDED BY Cllr Stillwell to agree to the proposals, subject to agreeing the location for 30mph repeater sign with a resident.

**23/102 Play area surface.**

To receive an update following site meeting with DBC’s Parks and Open Spaces officer.  
 Cllrs Walker, Axon and the clerk had a site meeting with the officer at DBC who advised on maintenance and actions to be taken by WPC to make the play area safe. It was suggested to obtain a revised quote to resurface only required areas.

**23/103 Finance - Appendix 4**

- a) To review and agree the accounts that were circulated prior to the meeting including bank statements and reconciliation and budget monitoring report.  
 The accounts and bank statements were noted and agreed. Cllr Stillwell duly signed off all the invoices and financial statements.
- b) To pass resolution to authorise schedule of payments circulated prior to the meeting.  
 Resolved, PROPOSED BY Cllr Axon and SECONDED BY Cllr Maisey that all payments listed below be approved.

**BACS/DD presented for payment at the meeting of Wigginton Parish Council held on 19<sup>th</sup> December 2023.**

PAYEE	DESCRIPTION	
M W Agri Ltd	Ground Maintenance November (paid by DD)	£374.32
M Turczyn	Mileage November/December	£25.20
M Turczyn	Clerk’s Salary December (deducted from total)	£620.20
HMRC Cumbernauld	Clerk’s PAYE December	£147.40

**Total to be approved: £546.92**

**Payments made in November that were previously approved by the Council:**

David Wilde – Sustainable Wigginton Committee member	Reimbursement for ladder and expenses incurred by Sustainable Wigginton Group under s.20 of the Climate Change and Sustainable Energy Act 2006	£370 – ladder £142 – other expenses as per invoices (in accordance with the budget)
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**Total paid: £512.00**

- d) To note receipt of income.

None received in November.

e) To receive draft 2024-2025 budget and budget monitoring report.

The Clerk circulated second draft budget with grants allocations from Dacorum Borough Council that were incorporated into the draft budget. The Council noted that all grant allocations are subject to approval by Dacorum Borough Council Finance Committee in February 2024. The Council discussed to make provisions for maintenance of the parish assets such as the play area and open spaces and to raise the precept by 10% versus last year.

**23/104 Any other business not requiring formal decision.**

1. Cllr Stillwell suggested to get in touch with the school again asking for donation towards the tree project.

**Meeting closed 21:25**

**Next meeting will be held on the 16<sup>th</sup> January 2024 at 8 pm.**